Lauriston School

Thursday October 8th 2020

Dear Parents and Carers,

Remote Learning: Google Classroom

As part of our contingency plan for remote learning, we are working to ensure that pupils are confident with our systems for remote learning ahead of the need to use them.

In the event of a pod closing for 14 days, or any children being prevented from coming to school due to needing to self-isolate, providing that they are well, pupils at Lauriston will be able to access their learning remotely via Google Classroom.

Google Classroom is a secure platform which allows teachers to upload tasks and resources to support learning at home, as well as to communicate with pupils through regular updates. It offers pupils the feature to 'turn in' work for the teacher to see and give feedback on, as well as a commenting function through which pupils can ask for support and receive feedback from their teacher.

Google Classrooms for every year group have been set up and pupils are now able to log in to access the classroom. In order to ensure that pupils and families are confident using this platform ahead of any wider need, teachers will be posting a discussion item within their google classrooms for the children to look at and prepare some responses. The purpose of this is to allow the children to practice logging in to the classroom and submitting answers & work, so that in the event of a pod closure, the system is already up and running and families feel confident with the platform.

Pupils have now been given their log in details (If you haven't got your child's log in details – please contact the admin team), and instructions for logging in to Google Classroom can be found alongside this letter. We ask that you take time to log in to Google Classroom, explore **the 'How to…Guides'** section to become more familiar with the platform, and encourage your child to try the short weekly remote task.

Thank you for your support with implementing this system for remote learning.

Yours sincerely,

Louis Harris
Head of School